**Sproutsongs Music Policies & Procedures for Music Together® Classes**

**Weather Policy:** Please check sproutsongsmusic.com under the News section on the homepage and our Sproutsongs Music Facebook page to see announcements about inclement weather. All of our class locations are in Wake County, therefore please refer to WCPSS’s decisions about closings. If there is a 2 or 3 hour school delay, please check the “News” section of the Sproutsongs Music website for a decision or check your email. While our classes are being held outside for Covid-19 precautions, “rain-out” days will be made up with two 23-minute online class videos sent out that same week.

**Make-up Classes:** Two make-up classes are allotted to each registrant per semester. To register for make-up classes please click on the Make-up Scheduler button at [www.sproutsongsmusic.com](http://www.sproutsongsmusic.com). Teacher absences will be covered by a substitute Music Together teacher or a make-up class will be added at the end of the semester.

**Cancellation Policy:** Full tuition refunds will be issued until the first day of class. NO tuition refunds will be given after the first day of class and after family packets have been distributed. Credit toward future classes will be issued only in extenuating circumstances at the director’s discretion.

**CDs, Songbooks, Hello Everybody App:** Play your CD at home and in the car as frequently as possible, especially during the first weeks of class. Make it available for your child to listen to while she/he is playing or before nap or bedtime. Use the songbook to help you remember the songs, learn fun new music facts, or to just expose your child to a little bit of written music. At bedtime or naptime, try using the songbook instead of a regular book. In the back of the songbook is a section for recording special music memories or to note your child’s music development that session. It is fun to track their musical growth over time! Be sure to read the Music Together at Home booklet to learn how you can help your child’s music development. It will help you and your child get the most out of the program and enhance your classroom experience. Download our free Hello Everybody app to have your music on the go!

**Music Together App:** You can download our free Music Together App called “Hello Everybody” to record your own music videos, do Music Together karaoke, listen to 8 pre-loaded Music Together songs, and also add the songs from each song collection that your child is enrolled in. It’s a fun way to make music together anywhere and anytime. On the app you can also get a PDF version of the full written music for each song. To download the app please go to the App store on your phone and then once added, upload your music by using the code inside your songbook. Please check out the Family Music Zone too at www.musictogether.com which has lots of extra goodies (coloring sheets, you tube clips of related song material, and bonus songs) to enjoy.

**Class Size:** Class size is normally a minimum of six and a maximum of twelve children for indoor classes. Due to Covid-19 precautions, our outdoor class size will be limited to 10 families.

**Sibling Policies:** We welcome children ages birth through kindergarten to register for classes. Older siblings may visit twice per semester if they are tracked out or just need to come with you. Please pre-arrange this with your teacher. Any child attending class on a regular basis must be registered for class. Infants eight months and under at the start of the session are admitted free with a registered sibling. Please provide your infant’s name and date of birth.

**Illness:** **Please do not bring yourself or your child to class if anyone has a contagious illness.** If someone in your family has contracted Covid-19, please follow the CDC’s guidelines for quarantining. Please let your teacher know as soon as possible so that they can act accordingly. The rule with fevers: you must be free of a fever for 24 hours without using a fever reducing medicine before you are considered non-contagious. Please note that the Norovirus/stomach bug is still contagious 3 days after the last symptom. The best way to avoid illness is to wash your hands and your child’s hands thoroughly.

**Diapers and Waste:** Please change your child’s diapers on a pad that you bring to class. Please take any diapers and wipes with you when you leave the facility. Thank you for helping our centers stay clean and sanitary.

**Refreshments in class:** Water, juice, formula, and milk are fine to have in class as long as they are in water bottles, bottles, or “no-spill” sippy cups. Please AVOID bringing food or chewing gum to class. It is hard to eat and sing at the same time and then class becomes snack time instead of Music time. Mothers, feel free to nurse your child whenever you need to. Parents with coffee, please be sure to place coffee cups in a high safe place. Please avoid bringing pacifiers for your children if you can- it’s OKAY if your child makes noise (they might even squeal on a note of the song.) ☺

**Participation:** Please sing, dance, move, play, and be goofy. Avoid chatting with other parents during class because there will be time after class when you can catch up with each other. Children’s little singing voices are most frequently heard during the silences between songs so let’s allow space for those sweet moments. You are the musical model and if you are having fun with music, your child will too and she/he will want to keep learning about music.

**Facebook:** Sproutsongs Music is on Facebook! Please check us out, “friend” us, and “like” us! We are always adding new current information and research about children and music. We will also be posting new pictures and videos. If you have a fun picture or video of your child making music, please feel free to add it to the page yourself or email it to CANDC1797@aol.com and it can be added on. This is a great way to show other parents what children are capable of doing musically at such an early age. If you have any musical memories or moments you’d like to share, we’d love to hear them/see them on the page too. If would like to write a testimonial, it would be greatly appreciated. We are also on Yelp.com too!

**Social Sprouts-** Please join our private Facebook social networking group for Music Together parents who want to get together for playdates outside of class or share pictures from class or home. Please follow us on twitter @sproutsongsnc and on Instagram- Sproutsongs Music.

**Photograph/Video Release**: Upon registering for class you have signed a photo release waiver. If you are not okay with having your child photographed while making music in class, please email Catherine Hale as soon as possible at candc1797@aol.com

**\*Please note: We are a weapon free and drug free business so please leave any concealed or unconcealed weapons (ie: guns, knives, etc.) at home or in your car.**